

## **SeeG – Empowering Businesses Seeking Growth**

### **2<sup>nd</sup> Partners Meeting Minutes**

#### ***Online Meeting, May, 16th 2022***

A Technical Digital Meeting with the aim of discussing the implementation of the project entitled “SeeG” was held on Monday, 16<sup>th</sup> of May 2022.

The representative of the LB welcomed all the attendees and the discussion about the progress of the project implementation began. The Consultant of the LB pointed out that they have signed and submitted the Communication and Dissemination Plan which has been approved by all partners and the Communication Officer as well. With respect to the WP2, the representative mentioned that the LB is going to launch the remaining tender in May. Finally, as far as for the WP4, the LB has launched the tender and they will sign the contract with the external expert in June.

The representative of PB2 informed that they have completed the administrative procedure concerning the Mapping Study of case studies and best practices at European level, creating a Business Growth Strategy Framework, with clear link to national policies - framework in place and proposals/ conclusions on potentials for business development. In addition, the representative remarked that PB2 has completed the administrative procedure according to the creation of Bridging Gaps Platform with the aim of hosting the Business Growth Strategy - Framework, information - results raised by forums, project outputs as well as funding and networking opportunities. The representative highlighted that the Platform is already in use offering access to uploaded information. As far as for the deliverable 4.2.1, PB2 has completed the administrative procedures. The contracts concerning the training material - knowledge transfer toolkits on thematic like how to start a business, business planning, branding, business continuity planning, social media and SMEs and sustainable growth models have been signed, since PB2 is only concerned with the thematic of social media and SMEs and sustainable growth models.

The representative of PB3 mentioned that they have completed all tenders and they have signed all contracts concerning their role in the implementation of the project. PB3 has also submitted almost 40% of the project budget for verification on the MIS.

The representative of PB4 pointed out that they have concluded all contracts /direct award/ and the only pending is Tender 6 concerning trainings, consultations etc. which will be launched next day. They intend to submit a request for FLC in the beginning of June 2022.

Closing, the LB suggested that all partners should create bulletins on the MIS with respect to their expenses in order for the JS to have an insight in the progress of the project implementation. The LB also proposed to hold a physical project meeting in Greece. All partners agreed on the importance of this initiative and decided to organize a meeting during the second half of September 2022.

### **Next steps in the implementation of the project – Conclusions**

- Following the meeting, the LB is responsible to circulate the minutes.
- All partners have to launch the remaining tenders and sign the contracts with the external experts.
- All partners have to create bulletins on the MIS under submission.
- All partners have to agree on the date and the place of the physical meeting in September.